

**Resolution authorizing a contract with Otis Elevator Company for Elevator Maintenance Services. (Public Facilities Management) (\$232,788.00)**

**WHEREAS**, the Board of Franklin County Commissioners wishes to contract for Elevator Maintenance Services at designated Franklin County facilities; and

**WHEREAS**, on July 18, 2012 submittals were received in response to publicly advertised Invitation To Bid No. 2012-03-14, issued by the Franklin County Purchasing Department; and

**WHEREAS**, Otis Elevator Company was determined to be the lowest and best bidder to provide Elevator Maintenance Services; and

**WHEREAS**, the bid documents, including the specifications and pricing submitted by Otis Elevator Company shall be incorporated as part of the governing term contract which is fully incorporated as if fully rewritten herein and is binding on both parties; and

**WHEREAS**, Franklin County has allocated funds in the 2012 Budget specifically for this initiative; and

**WHEREAS**, Franklin County Public Facilities Management recommends the approval of the contract with Otis Elevator Company to provide Elevator Maintenance Services as detailed in Invitation To Bid No. #2012-03-14.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO;

That the attached contract for a three year period with Otis Elevator Company in an amount not to exceed \$232,788.00 is hereby approved.

AGENCY	3-YEAR CONTRACT AMOUNT
Public Facilities Management	\$232,788.00 (Funds for 2012 Previously Encumbered)

Prepared by: Jim Goodenow

- cc: Auditor
- Public Facilities Management
- Purchasing (ITB # 2012-03-14)
- Otis Elevator Company

**SIGNATURE SHEET**

Resolution No. 0624-12

August 28, 2012

**RESOLUTION AUTHORIZING A CONTRACT WITH OTIS ELEVATOR  
COMPANY FOR ELEVATOR MAINTENANCE SERVICES.**

**(Public Facilities Management)**

**(\$232,788.00)**

Upon the motion of Commissioner John O'Grady, seconded by Commissioner Marilyn Brown:

**Voting:**

**Paula Brooks, President**

**Aye**

**Marilyn Brown**

**Aye**

**John O'Grady**

**Aye**

Board of County Commissioners  
Franklin County, Ohio

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon by the Board of County Commissioners, Franklin County, Ohio on the date noted above.



Debra A Willaman, Clerk  
Board of County Commissioners  
Franklin County, Ohio

## OVERVIEW OF PROPOSED AGREEMENT

**Service:** Elevator Maintenance Services in Franklin County facilities

**ITB No.:** 2012-03-14

**Competitively Bid:** July 18, 2012

**Vendor:** Otis Elevator Company

**Term of Contract:** Three Years, with options for 2 One-Year extensions

### Summary Comments:

- This contract is the product of publicly advertised Invitation To Bid No. 2012-03-14 managed by the Franklin County Purchasing Department, in accordance with the provisions of Section 307.86 of the Ohio Revised Code
- The submittals were reviewed by the Franklin County Purchasing Department and Public Facilities Management and a recommendation for award of a contract is made to the following vendor:

Otis Elevator Company  
2231 Westbrooke Drive  
Columbus, Ohio 43228

- The term of the three-year contract shall be for the period from August 13, 2012 to August 12, 2015 with options for 2 one-year extensions
- The total amount of the contract to be awarded for the three-year term of the contract is \$232,788.00.

  
James A. Goodenow, Director, PFM

08.16.2012  
Date



# Invitation to Bid

**Commissioners**  
 Paula Brooks, President  
 Marilyn Brown  
 John O' Grady  
**Purchasing Department**  
 Karl H. Kuespert, C.P.M., Director

Franklin County  
 Purchasing-25<sup>th</sup> Floor  
 373 South High Street  
 Columbus, OH 43215-6315  
 Telephone (614) 525-3750  
 Fax (614) 525-3144  
 Bid Hotline (614) 525-6624



**This signature page and all Articles and Appendices listed below are hereby incorporated into and made a part of this Contract:**

- Administrative Requirements:**  
 Section 1 – General Instructions  
 Section 2 – Bid Requirements  
 Section 3 – Pricing & Estimates  
**Contract Terms and Conditions:**  
 Section 4 – Miscellaneous Terms  
 Section 5 – Time of Performance  
 Section 6 – Delivery  
**Appendixes:**  
 Appendix A – Exhibits A-1 thru A-5  
 Appendix B – References  
 Appendix C – Performance Bond Data Sheet – N/A  
 Appendix D – Bidder Deliverables List  
 Appendix E – Bid Response Form  
 Appendix F – Specifications  
 Appendix G – Cooperative Contract Opportunity
- Section 7 – Invoicing, Payment and Taxes  
 Section 8 – Contract Administration and Reports  
 Section 9 – Contract Cancellation, Terminations, Remedies  
 Section 10 – Certifications and Affidavits  
 Section 11 – Special Considerations

**Bid #: 2012-03-14** **Description: Elevator and Dumbwaiter Services**

Franklin County Board of Commissioners

*Paula Brooks*  
 Paula Brooks, President  
*Marilyn Brown*  
 Marilyn Brown, Commissioner  
*John O'Grady*  
 John O'Grady, Commissioner

*OTB Elevator Company*  
 \* Company Name (Printed)  
*[Signature]*  
 Authorized Signature  
*Brett McCAY 7/17/12*  
 Printed Name & Date

APPROVED AS TO FORM:

Ron O'Brien  
 Prosecuting Attorney  
 Franklin County, Ohio

By: *[Signature]* 8-22-12  
 Assistant Prosecuting Attorney

Date: \_\_\_\_\_

APPROVED AS TO FORM:

Karl H. Kuespert. C.P.M.  
 Director, Purchasing Department  
 Franklin County, Ohio

By: *[Signature]*  
 on behalf of Karl H. Kuespert

Date: 8-17-12

\* This must be your company's complete legal name.